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STATE OF WISCONSIN

## THIRD JUDICIAL DISTRICT

WAUKESHA COUNTY COURTHOUSE  
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**TO: WAUKESHA COUNTY COURT SECURITY AND FACILITIES COMMITTEE:**

|  |  |
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| <b>Judge Michael O. Bohren</b>           | <b>Susan Opper, District Attorney</b>        |
| <b>Paul Decker, Co. Board Chair</b>      | <b>Kathy Schwei, Emergency Management</b>    |
| <b>Jeremy Perri, Public Defender</b>     | <b>Shane Waeghe, Facilities Management</b>   |
| <b>Peter Wolff, County Board</b>         | <b>Michael Neimon, DCA</b>                   |
| <b>Gina Colletti, Clerk of Court</b>     | <b>Eric Severson, Sheriff's Office</b>       |
| <b>Jennifer Dunn, Victim/Witness</b>     | <b>Michelle Martin, Co. Bar. Assn.</b>       |
| <b>Kelly Haag, Juvenile Clerk</b>        | <b>Shawn Lundie, County Executive Office</b> |
| <b>Dale Shaver, Parks &amp; Planning</b> | <b>Comm. Kevin Costello</b>                  |
| <b>Laura Stauffer, DOA</b>               |  |

**CC: Shari D'Aquisto, Family Court Services**

**FROM: Michael Neimon, DCA**

**RE: SECURITY AND FACILITIES COMMITTEE MEETING**

The next meeting of the Waukesha County Court Security & Facilities Committee is scheduled for 12:15 pm, **Wednesday, March 11, 2020** in **Room G-55** on the ground floor of the Administration Center. If you cannot attend, please contact Judge Bohren.

1. Approval of Minutes from Previous Meeting
2. Security Incident Articles/Recent Court Incidents - Bohren
3. Security Incident Report - Severson/Larsuel
4. Exterior Lighting: Doors 4 and 6
5. Update: Courthouse Project – Waeghe
  - a. 4K Camera Specs – Shaver/Waeghe
6. JV Update - Kelly Haag
7. Emergency Government/Management—Bell/Schwei

8. Commissioner Parking Update-Bohren/Costello  
January 10, 2020 PowerPoint

9. HHS Update - Steve Handrich

10. PPAC Court Security Subcommittee Update-Bohren

11. 2020 Court Safety and Security Conference-Bohren/Neimon/Haag/Larsuel

12. Review of Chapter 68 Policy Requirements - SCR 68.05(4)

Further Review:

- (t) A policy for periodic security audits. (Sheriff)
- (u) A policy on money collection and safeguarding of money. (Gina Colletti)
- (v) A policy for the handling and storage of firearms, other dangerous instrumentalities and contraband received as evidence during court proceedings. (Gina Colletti)
- (w) Consideration of whether the committee can assist the municipal courts in its county in security matters. (Bohren/Neimon)

13. Other

14. Adjourn

Next meeting: Tentative, Wednesday, July 8, 2020, 12:15 PM

cc: Judge Dorow  
Steve Handrich